



Mentoring Form for Leadership Skill Building

Nan McKay

Mentor Name: _____

Mentee Name: _____

Date: _____

I. Mentee's Leadership Development Goals: List the key leadership development goals identified by the mentee.

1. _____
2. _____
3. _____
4. _____

II. Strengths: Identify and describe the mentee's current leadership strengths.

1. _____
2. _____
3. _____

III. Areas for Improvement: Identify and describe the areas in which the mentee needs to improve their leadership skills.

1. _____
2. _____

3. _____

IV. Recommended Development Activities: Suggest specific activities or exercises that could help the mentee improve their leadership skills.

1. _____

2. _____

3. _____

V. Progress Evaluation: Discuss the mentee's progress towards their leadership development goals. This can be updated at each mentoring session.

1. _____

2. _____

3. _____

VI. Feedback from Mentee: Allow the mentee to provide feedback on their mentoring experience, the progress they're making, and any areas they'd like to focus on in the future.

Mentor's Signature: _____ Date: _____

Mentee's Signature: _____ Date: _____