



# Leader Development Plan: Potential Leader Identification Worksheet

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## Employee Details

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Department: \_\_\_\_\_

Date: \_\_\_\_\_

## 1. Identification of Potential Leaders

List the names of individuals identified as high-potential candidates for leadership roles.

- 1.
- 2.
- 3.
- 4.
- 5.

## 2. Current Leadership Skills & Competencies Assessment

For each identified potential leader, conduct assessments using tools like 360-degree feedback, psychometric tests, and performance reviews. Summarize the results of these assessments in the table below:

<b>Name</b>	<b>Strengths</b>	<b>Areas of Development</b>

**3. Action Plan**

Based on the strengths and areas for development identified, formulate an initial action plan.

<b>Name</b>	<b>Action Plan</b>

This worksheet is meant to be a dynamic document, where the results and action plans can be updated as new information becomes available or as the individuals make progress in their development.