



Leadership Development Plan Monitoring & Evaluation Form

Nan McKay

Employee's Name: _____

Evaluator's Name: _____

Date: _____

I. Goal Achievement:

1. Progress:

- How much progress has been made towards each leadership development goal? (Please rate from 1-5 for each goal, 1 being the lowest and 5 being the highest)

Goal 1: _____

Rating: ____

Goal 2: _____

Rating: ____

Goal 3: _____

Rating: ____

2. Completion:

- Has the employee achieved the set goals within the given timeline? (Please rate from 1-5, 1 being the lowest and 5 being the highest) Rating: ____

II. Skill Enhancement:

1. Improvement:

- Has the employee demonstrated improvement in the target skill areas? (Please rate from 1-5 for each skill, 1 being the lowest and 5 being the highest)

Skill 1:

Rating: ____

Skill 2:

Rating: ____

Skill 3:

Rating: ____

III. LDP Effectiveness:

1. Overall Effectiveness:

- How effective has the LDP been in fostering the employee's leadership development? (Please rate from 1-5, 1 being the lowest and 5 being the highest) Rating: ____

2. Specific Areas of Improvement:

- Please provide feedback on areas where the LDP could be improved:

IV. Adjustments to LDP:

1. Necessary Changes:

- Based on the evaluation, list any changes that need to be made to the LDP:

Additional Comments:

Evaluator's Signature:

Date:

Employee's Signature:

Date:

This form helps to track the progress of potential leaders, evaluate the effectiveness of their leadership development plans, and suggest necessary adjustments for continuous improvement. Regular completion of this form ensures the LDP remains relevant and effective in fostering leadership development.