



Manager's Key Performance Indicators (KPIs) Evaluation Form

Nan McKay

Manager's Name: _____

Evaluation Period: From _____ to _____

1. Employee Turnover Rate

- Description: Measures the number of employees who leave the team or the organization over a specified period. Lower rates often indicate effective management.
- Score (1-10): _____
- Comments: _____

2. Employee Satisfaction Score

- Description: Obtained from employee satisfaction surveys, this score can reflect a manager's ability to foster a positive work environment.
- Score (1-10): _____
- Comments: _____

3. Individual Goal Achievement Rate

- Description: Measures the percentage of individual team members who achieve their set objectives. Higher rates may suggest effective leadership and support.

- Score (1-10): _____
- Comments: _____

4. Team Goal Achievement Rate

- Description: Assesses the overall performance of the team in meeting their collective goals. Success often indicates good team management and direction.
- Score (1-10): _____
- Comments: _____

5. Project Completion Rate

- Description: Evaluates the percentage of projects or tasks completed on time under a manager's supervision. Higher rates often indicate effective planning and resource allocation.
- Score (1-10): _____
- Comments: _____

6. Quality of Work

- Description: Measures the quality of work produced by the team, often through peer or upper management reviews, client satisfaction scores, or error rates. High-quality output often reflects good management practices.
- Score (1-10): _____
- Comments: _____

7. 360-Degree Feedback Score

- Description: Involves gathering feedback about a manager from their subordinates, peers, and superiors. This comprehensive feedback can highlight strengths and areas for improvement.
- Score (1-10): _____
- Comments: _____

8. Decision-Making Efficiency

Description: Assesses the time taken by a manager to make decisions and the impact of these decisions on team productivity and outcomes.

Score (1-10): _____

Comments: _____

9. Internal Promotion Rate

- Description: The rate at which team members are promoted internally can be a reflection of a manager's ability to develop their employees.
- Score (1-10): _____
- Comments: _____

10. Conflict Resolution Efficiency

- Description: Evaluates a manager's ability to effectively and quickly resolve conflicts within the team.
- Score (1-10): _____
- Comments: _____

Evaluator's Name: _____

Date: _____

Notes:

- Score is on a scale of 1 to 10, with 1 being the lowest and 10 being the highest.
- Comments section is for any noteworthy observations or specific instances that influenced the score.

Evaluator's Name: _____ Date: _____